

30 April 1954

MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT : Minutes of CIA Incentive Awards Committee Meeting

1. The Central Intelligence Agency Incentive Awards Committee was convened on Thursday, 29 April 1954, at 1:45 P.M., Room 223, Curie Hall, by the Chairman, Mr. Harrison G. Reynolds. Members present were:

Mr. Harrison G. Reynolds - Chairman

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4. The Committee voted the following action on the employee suggestions presented:

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| Tab No. 3 | Approved monetary award of \$40 and Commendatory Letter from Chairman. |
| Tabs 4 thru 6 | Approved recommendation of evaluating offices in nonadoption of suggestions. |
| Tabs A thru K | Approved recommendation of evaluating offices in nonadoption of twenty-two employee suggestions. |

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5. In accordance with [REDACTED] the Committee by unanimous vote rejected the proposal of the CIA Librarian that approval for the granting of minor awards be decentralized to the Office level. In taking this action, the Committee agreed that the proposal would require more manhours to administer the Program and would result in a lack of uniformity in the granting of awards.

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6. The Committee directed that the Executive Secretary contact U. S. Civil Service Commission Officials relative to the new Incentive Awards Program legislation and its possible effect in regard to the Agency.

7. In view of conflicting meetings, the Committee voted to change the Incentive Award Committee meetings to Mondays at 2 P.M.

8. The Committee was adjourned by the Chairman at 3:05 P.M.

FOR THE INCENTIVE AWARDS COMMITTEE

[REDACTED]
Executive Secretary

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